



RURAL MUNICIPALITY OF LAC DU BONNET

WORK DESCRIPTION

POSITION TITLE:	Operator Level III	DEPARTMENT:	Public Works
REPORTS TO:	Foreman	WORK LOCATION:	4187 hwy 317, Lac du Bonnet, MB
POSITION TYPE:	Seasonal	SALARY:	As per Collective Agreement

JOB SUMMARY:

Reporting to the Public Works Foreman, the **Operator Level III** is responsible for operating equipment to perform maintenance of RM infrastructure, including but not limited to the following:

- Roads
- Road allowances
- Drainage infrastructure
- Transfer Stations
- Parks, trails, boat launches, public reserves and cemeteries
- Quarry operations

The operator must ensure the equipment is operated in a safe manner and complete daily maintenance and documentation requirements.

JOB DUTIES:

EQUIPMENT OPERATION:

- Efficiently and safely operate **Operator III** equipment, which includes the following:
 - Semi
 - Low-Bed
 - Belly Dump
- Efficiently and safely operate Operator I, Operator II and Operator IV equipment if required and qualified, including the following:
 - Road Allowance Mower
 - Tractors
 - Loader
 - Dozer

- Skid Steer
- Tandem
- Bin Truck
- Grader
- Excavator
- Conduct quarry operations including:
 - loading and maintaining stockpiles
 - operation of the screener
 - delivery of aggregate
- Move equipment to and from the job sites.

EQUIPMENT MAINTENANCE:

- Perform routine preventative maintenance to equipment, which could include, but is not limited to:
 - greasing;
 - checking fluids;
 - filling and changing tires;
 - conducting pre-trip and post-trip inspections;
 - changing and maintaining blades;
 - checking and cleaning filters;
 - washing and cleaning equipment.

DOCUMENTATION:

- Accurately complete daily time cards.
- Report all incidents according to RM policies.
- Maintain equipment logs and asset management documentation in the recording of projects, equipment hours and other tracking as required.
- Complete gravel records.
- Complete pre-trip and post-trip documentation.

OTHER DUTIES:

- Perform labour and maintenance tasks as required, including general yard and shop maintenance.
- Ensure all municipal property and workplaces are kept neat, clean, and organized.
- Adhere to established municipal policies, procedures and Workplace Health and Safety Standards and regulations.
- Adhere to Highway Traffic Act Regulations and Manitoba Licensing Requirements.

ESSENTIAL QUALIFICATIONS:

KNOWLEDGE, SKILLS & ABILITIES:

- Ability to operate **Operator III** equipment, including the following:
 - Semi

- Low-Bed
- Belly Dump
- Ability to operate equipment assigned to other operator levels may be an asset. This equipment includes the following:
 - Road Allowance Mower
 - Tractors
 - Loader
 - Dozer
 - Skid Steer
 - Tandem
 - Bin Truck
 - Grader
 - Excavator
- Ability to adapt to process changes and improvements.
- Ability to read and interpret documents such as safety rules, policies, and operating procedures.
- Willing to participate in training and self-development programs.
- Understanding of road maintenance techniques.
- Physically capable of performing the duties of the position in all types of weather.
- Ability to meet working conditions which include but are not limited to climbing, kneeling, bending, twisting, standing for extended periods, lifting, and carrying.

COMPETENCIES:

- Dependability
- Initiative
- Adaptability
- Teamwork
- Collaboration

TRAINING:

(it is not a requirement to possess this training prior to being hired, however it may be considered an asset)

- First Aid CPR
- WHIMIS

OPERATIONAL REQUIREMENTS:

- Ability to work shift work and overtime when required.

CONDITIONS OF EMPLOYMENT:

- Possess and maintain a valid Class 1 Driver's license.

REVIEWED BY:	Chief Administrative	DATE:	March 5, 2026
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	Officer		
APPROVED BY:	Chief Administrative Officer	DATE:	March 5, 2026
LAST UPDATED BY:	Director of Public Works	DATE:	March 4, 2026