



Rural Municipality of Lac du Bonnet

EMPLOYMENT OPPORTUNITY MUNICIPAL OFFICER

The Rural Municipality of Lac du Bonnet is accepting applications for the full-time position of **Municipal Officer** in the Administration Department.

Work Location: 4187 PR 317, RM of Lac du Bonnet
Position Type: Permanent, unionized, 37.5 hours per week
Wage Range: As per Collective Agreement \$30.69, 2026 start rate

Key Responsibilities

Reporting to the Assistant CAO, the Municipal Officer provides legislative and administrative support for council meetings including agenda and minute preparation, researching and drafting applications for grants and funding opportunities, assisting with senior management and council correspondence. This position will also work with management to assist in researching and drafting policies, by-laws and enforcement of by-laws. This position serves as a key member of the Municipal legislative team.

A full job description is available at:

www.rmoflacdubonnet.com/p/employment-and-funding-opportunities-

Applications including cover letter, resume and references may be submitted to:
acao@lacdubonnet.com by **Monday, October 19, 2026**.

The RM of Lac du Bonnet is an equal opportunity employer. Reasonable accommodations are available for applicants with disabilities. We thank all applicants for applying however only those being considered for an interview will be contacted.